

**ELECTRICAL AND MECHANICAL LICENSES  
APPLICATION**



**CITY OF GRETNA**

740 2<sup>nd</sup> Street, Gretna, LA 70053-5829  
P. O. Box 404, Gretna, LA 70054-0404

**Due January 1<sup>st</sup> Each Year – Delinquent March 1<sup>st</sup>**  
**For the Calendar Year Ending December 31, 2023**

Copies of the following documents are required for each Trade:  
  
**State License:** Air Conditioning/Gas/Plumbing  
**Parish License:** All Trades  
**Driver's License:** All Trades  
**General Liability Insurance:** All Trades-Certificate Holder: City of Gretna  
**\*\*Electrical licenses require either a State License or a Parish License\*\***

Date \_\_\_\_\_

**CHECK BOX(S) BELOW**

**AIR CONDITIONING**

Code # AC \_\_\_\_\_  
License # \_\_\_\_\_  
Date Paid \_\_\_\_\_  
Amount \_\_\_\_\_  
By \_\_\_\_\_

**GAS**

Code # GA \_\_\_\_\_  
License # \_\_\_\_\_  
Date Paid \_\_\_\_\_  
Amount \_\_\_\_\_  
By \_\_\_\_\_

**PLUMBING**

Code # PH \_\_\_\_\_  
License # \_\_\_\_\_  
Date Paid \_\_\_\_\_  
Amount \_\_\_\_\_  
By \_\_\_\_\_

**ELECTRICAL**

Code # EL \_\_\_\_\_  
License # \_\_\_\_\_  
Date Paid \_\_\_\_\_  
Amount \_\_\_\_\_  
By \_\_\_\_\_

\_\_\_\_\_

**Trade Name** \_\_\_\_\_ **Owner's Name** \_\_\_\_\_

Mailing Address \_\_\_\_\_

**Street** \_\_\_\_\_ **City** \_\_\_\_\_ **State** \_\_\_\_\_ **Zip Code** \_\_\_\_\_

Location of Business \_\_\_\_\_ Telephone # \_\_\_\_\_

**Street Address** \_\_\_\_\_

Class of License  Class A  Class C \_\_\_\_\_

Parish License # \_\_\_\_\_ Expires \_\_\_\_\_

Initial Certificate \$75.00 (per type)

Renewal Certificate \$25.00 (per type)

Signature of Applicant \_\_\_\_\_

Approved: \_\_\_\_\_

**INSPECTOR  
CITY OF GRETNA**

This application is due January 1<sup>st</sup>, becomes delinquent March 1<sup>st</sup>, thereafter delinquent applicants will be charged 1-1/4% interest per month and 5% per month penalty. If the certificate is allowed to lapse, an initial fee will be charged.

**LICENSE WILL NOT BE ISSUED IF APPLICATION IS NOT COMPLETE**